

POSITION TITLE	Children's Services Employee/Educator
LEVEL	Level 1
REPORTS TO	Team Leader
PROGRAM	Child Care and Education Centres
POSITION SUMMARY	To be introduced to the childcare working environment and undertake duties as directed.

DUTY STATEMENT

DUTIES

1. Learning and implementing the policies, procedures and routines of the service.
2. Learning how to establish relationships and interacting with the children.
3. Learning and exercising the basic skills required to work in this environment with the children.
4. Giving each child individual attention and comfort as required.
5. Basic duties including food preparation, cleaning or gardening.
6. Other duties as directed.

SELECTION CRITERIA

ESSENTIAL

1. Ability to work in a team environment.
2. Ability to communicate effectively
3. Minimum year 10 Certificate
4. First Aid or willingness to obtain
5. Over 18 Years of age